

BEACH PARK COMMUNITY
CONSOLIDATED SCHOOL DISTRICT #3

Christopher Willeford, Principal
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Larry Fleming, Ed. D.
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April 2003

To Whom It May Concern:

I am pleased to write this letter of recommendation on behalf of Merle Branner a computer technology instructor at Beach Park Middle School. During the 2002-2003 school year, Merle developed, wrote, revised, and implemented the seventh and eighth grade technology curriculum. She possesses great knowledge in the area of technological instruction and brings much life to the program. Her high level of energy and passion for challenging students to do their best has helped to make the program successful. Merle is willing to make adjustments in instruction and assessment to meet the needs of the students. She accepts suggestions for improvement well and implements these suggestions in the daily routine.

Merle goes above the normal day's expectations by spending much time after school and during prep times to assist staff members and students. She created an after-school program for students to utilize technology in their life. This program has been a tremendous addition to our extra-curricular program. Merle also made a special presentation to state representatives this spring focusing on the need and importance of technology in our schools. Several of our students went and presented to state representatives as well.

I am confident that Merle Branner would be a fine addition to your staff focusing on the needs of youngsters. She is highly motivated to doing her best, approachable, and respectful. If there are any questions regarding Merle Branner or this letter, please feel free to contact me at 847-731-6330.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Willeford", written in a cursive style.

Christopher Willeford
Principal